

All times are shown in Pacific Time.

Access & Compliance

Phone: 1-800-547-8493 **Fax:** 1-800-577-1731

Email: halw_access@hollandamerica.com Monday - Friday 8:00 am - 5:00 pm

Your contact for arrangements regarding guests with disabilities, once you have submitted the Special Requirements Information form.

Air/Sea

Phone: 1-800-628-4771 **Fax:** 1-206-298-3008

Email: airsea_customer_service@hollandamerica.com

Hours: Monday – Friday 5:00 am – 7:00 pm; Saturday – Sunday 6:00 am – 5:00 pm

Saturday – Sunday 6:00 am – 5:00 pm

For air itineraries in conjunction with cruises or Land+Sea Journeys for guests who have purchased Holland America Line's Fly Cruise Plan.

Brochures & Sales Materials

U.S. phone: 1-800-626-9900 **Canada phone:** 1-800-663-5384

Hours: Monday - Friday 6:30 am - 4:00 pm

To request brochures and sales materials. You can also view and order online at <u>travelagentheadquarters.com</u>.

Business Development Services

Phone: 1-800-544-0443 **Fax:** 1-206-286-3288

Email: sales@hollandamerica.com
Hours: Monday – Friday 6:00 am – 5:00 pm

To contact your Business Development Representative.

Documentation

Phone: 1-877-425-2236 **Fax:** 1-206-286-3918

Hours: Monday – Friday 7:00 am – 5:00 pm

For Guest Cruise Document inquiries for

Holland America Line. Also visa information, including mailing and referral to visa processing company.

Group Administration

Phone: 1-888-425-9477

Email: groups@hollandamerica.com **Hours:** Monday – Friday 7:00 am – 5:00 pm

To set up new group requests, including non-standard category allocation requests. Use to select initial GAP amenities, direct questions regarding outstanding allotments and recalls occurring prior to 90 days and finalization of groups

To set up standard groups and manage existing groups using POLAR Online, please see Travel Agent Headquarters.

Group Shore Excursions

Phone: 1-888-253-4780 **Fax:** 1-206-281-5192

Email: hal_group_shore_excursions@hollandamerica.com

To customize group shore excursions to suit your group's special needs.

Guest Relations

Phone: 1-800-599-8256 Fax: 1-206-301-5327 Email: questrelations@

Email: guestrelations@hollandamerica.com Inquiries, compliments and complaints on current or past sailings.

Incentives & Charters

Phone: 1-800-445-3731

Hours: Monday – Friday 7:00 am – 5:00 pm Inquiries and bookings for incentive groups and ship charters.

Ombudsman

Email: ombudsman@hollandamerica.com

Inquiries and issues that have not been resolved through

Onboard Event Services

Phone: 1-877-885-4259 **Fax:** 1-206-301-5516

Email: onboardeventservices@hollandamerica.com
Hours: Monday – Friday 7:00 am – 5:00 pm
To set up group events, cocktail parties and reserve onboard meeting space.

Operations Support

Fax: 1-206-377-7080

Email: operations_support@hollandamerica.com
Hours: Monday – Friday 7:00 am – 5:00 pm
For inquiries regarding travel agency set-up and

Public Relations

maintenance

Phone: 1-800-637-5029 **Email:** pr@hollandamerica.com

Hours: Monday – Friday 8:00 am – 5:00 pm

For media inquiries. Announcements regarding emergency situations are posted on the Holland America Line website.

Reservations: Accounting

Phone: 1-888-663-5384 **Fax:** 1-206-270-6038

Email: reservation_accounting@hollandamerica.com Hours: Monday - Friday 7:00 am - 5:00 pm

For all reservations-related accounting discrepancies and non-system generated refund requests. Primary reference for Cancellation Protection Plan inquiries.

Reservations: GDS & Agency Profile Registration

Phone: 1-866-930-2332 **Fax:** 1-800-628-4855

For help registering or updating agency information with Holland America Line. Adding or removing pseudo city codes for GDS/API systems such as Amadeus, Apollo, Galileo, Sabre, Revelex and Worldspan. Assistance with Travel Agent Headquarters.

Reservations: Holland America Line

Phone: 1-800-426-0327 Alaska Phone: 1-800-391-6258 Fax: 1-800-628-4855 Hours: Monday - Friday

Monday — Friday 5:00 am — 7:00 pm Saturday — Sunday 6:00 am — 5:00 pm

For pricing, availability and sales assistance for group and FIT reservations. Also for general inquiries relating to product, destinations and existing cruise reservations.

Reservations: World Cruise

Phone: 1-800-522-3399 **Fax:** 1-206-281-0627

Email: worldcruisereservations@hollandamerica.com

Hours: Monday – Friday 6:00 am – 5:00 pm

For availability and sales assistance with $\mbox{\it Grand Voyages}.$

Ship Inventory

Email: ship_inventory@hollandamerica.com 1-800-547-4720 or 1-206-298-3015

Requests for "guaranteed" stateroom, issues pertaining to stateroom assignments and confirmation of waitlisted staterooms

Ship Services

Phone: 1-800-541-1576 **Fax:** 1-800-207-3547

Email: hal_ship_services@hollandamerica.com
Hours: Monday – Friday 7:00 am – 5:00 pm
For all individual quest convices including special dia

For all individual guest services including special diets, dining requests and gift orders. Order forms are available online at hollowscatter.com.

Shore Excursions

Phone: 1-888-425-9376

Hours: Monday – Friday 6:00 am – 6:00 pm Saturday – Sunday 8:00 am – 4:30 pm

To view shore excursions and book online, visit hollandamerica.com.

Travel Agent Headquarters

Website: travelagentheadquarters.com

Book cruises, Land+Sea Journeys and shore excursions. Set up standard group allocations and manage existing groups. Search commission refunds and cruise pricing. Order sales materials. Download images, customizable promotional materials and forms (e.g. AirPlus, group dining, medical needs, gifts). Register for @ Home with HAL (for home-based travel professionals) and HAL Academy agent training program.

Holland America Line

300 Elliott Avenue West Seattle, WA 98119 1-206-281-3535

hollandamerica.com